



The Commonwealth of Massachusetts

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Elections Division

Election Day Ballots 2024

November 4, 2024

This memo contains information related to ballots for the November 5, 2024 State Election.

Election Day Ballots

Official Ballots

You should be sending as many official ballots as you have to each polling place. When sending official ballots to the polling place, be sure to include a sheet with how many ballots are being sent so that the poll workers can confirm receipt on Election Day.

If you have multiple ballot styles in your municipality, check that you've included the right ballot style for the precinct you are sending to.

If not sending a full supply of official ballots for the opening of the polls, you should include very specific instructions on how to communicate with the local election official to have additional ballots delivered to the polling place.

- One easy way to do this is to put a brightly colored piece of paper in the stack of official ballots that instruct them to call your office for additional ballots. For most, this could be placed in stack of ballots at the bottom (when there are approximately 200 ballots left).
- Don't wait for your poll workers to contact you. You should be proactively contacting each precinct during the day to check on the official ballot inventory.

Using AV/EV Ballots

While you should have been sent enough official ballots for use on Election Day, if you run out of ballots on Election Day, you can use AV/EV ballots as a last resort.

Before you begin using AV/EV ballots, you'll want to keep an inventory and record of official ballots received and used so you can figure out whether you will even need to use AV/EV ballots.

As the stock of official ballots is nearing the end, you'd need to mix in AV/EV ballots with the remaining supply of official ballots. You don't want to wait until you fully exhaust your official ballot supply.

If you need to use AV/EV ballots, you'd mark a line through the words "Early/Absentee" in the header. Keep a record of how many AV/EV ballots are being mixed in with official ballots.

If you run out of official ballots and AV/EV ballots, you can make copies of the official ballots. However, if making copies, you'll need to have the ability to print them double-sided on large paper. Additionally, you'll need to remind your poll workers that any copied ballots CANNOT go into the tabulator and instead should be deposited into the auxiliary compartment to be hand counted after the polls close.

In either scenario, it will be extremely important that accurate and detailed records are kept.