

Gov 1310 – Final Exam

April 26, 2012

1 Exam Protocol

- Students will submit their exams using the “Exam Dropbox” found on the front page of the course site. Students are responsible for ensuring that their exam has been properly uploaded. Paper copies of the exam are not required. Please place your last name in the file name. For example, “Platt Exam.docx”.
- The exam is due by **5pm (eastern standard time) on Thursday, May 3, 2012.**
- The exam is completely open book, open note, open internet, etc. However, in all other regards, this should fall under similar guidelines that apply to in-class exams. More specifically, students may not discuss the exam with others – this includes resident tutors, writing centers, etc.
- The exam dropbox closes at the date and time specified above. All exams that have not been received by this point are considered late, so those exams should be emailed directly to the professor. **Do not email your TF asking for an extension. Only Prof. Platt can grant an extension (but he probably will not).** Professor Platt will reply to any emailed exams to acknowledge their receipt. If you do not receive such an acknowledgement in a reasonable period of time, then you should not assume that your email has been received.
- REPEAT: Exams that have not been submitted to the dropbox or emailed to Professor Platt will be counted as late (see the syllabus for the late work policy). If your exam is not in the dropbox and only the TF has the exam, then the exam will still be counted as late until Professor Platt has received it via email.